

Gareth Owens LL.B Barrister/Bargyfreithiwr  
Head of Legal and Democratic Services  
Pennaeth Gwasanaethau Cyfreithiol a Democraataidd



To: Cllr Robin Guest (Chairman)

CS/NG

Councillors: Chris Bithell, Derek Butler,  
Clive Carver, David Cox, Glenys Diskin,  
Ian Dunbar, David Evans, Veronica Gay,  
George Hardcastle, Patrick Heesom, Joe Johnson,  
Dave Mackie, Tim Newhouse, Neville Phillips,  
Ian Roberts, Tony Sharps, Paul Shotton,  
Nigel Steele-Mortimer, Owen Thomas and  
Arnold Woolley

11 July 2013

Maureen Potter 01352 702322  
maureen.potter@flintshire.gov.uk

Dear Sir / Madam

A meeting of the **CONSTITUTION COMMITTEE** will be held in the **DELYN COMMITTEE ROOM, COUNTY HALL, MOLD CH7 6NA** on **WEDNESDAY, 17TH JULY, 2013** at **2.00 PM** to consider the following items.

Yours faithfully

Democracy & Governance Manager

## **AGENDA**

- 1 **APOLOGIES**
- 2 **DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**
- 3 **APPOINTMENT OF VICE-CHAIR**  
Nominations will be sought for a Vice-Chair for the Committee.

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The Council welcomes correspondence in Welsh or English  
Mae'r Cyngor yn croesawau gohebiaeth yn y Cymraeg neu'r Saesneg

- 4 **MINUTES** (Pages 1 - 6)  
To confirm as a correct record the minutes of the last meeting.
- 5 **CONTRACT PROCEDURE RULES** (Pages 7 - 62)  
For Constitution Committee to consider and comment upon the revised Contract Procedure Rules.
- 6 **REVIEW OF FINANCIAL PROCEDURE RULES** (Pages 63 - 140)  
To provide Constitution Committee with the proposed updated Financial Procedure Rules (FPR's).
- 7 **UPDATING THE CONSTITUTION** (Pages 141 - 164)  
To consider further updating changes to the Council's Constitution pursuant to the 3 year programme agreed at the Committee's meeting on the 24 July 2012.
- 8 **CONSULTATION ON REMOTE ATTENDANCE AT COUNCIL MEETINGS**  
(Pages 165 - 176)  
To determine the response to consultation by the Welsh Government on remote attendance at Council meetings
- 9 **WALES AUDIT OFFICE PEER REVIEW AND SELF EVALUATION** (Pages 177 - 184)  
To inform CMT/Constitution Committee regarding the Wales Audit Office Scrutiny Improvement Study Self-evaluation of Overview and Scrutiny arrangements and feedback received from the from the peer review by the Wrexham Peer Review team of Overview & Scrutiny arrangements in Flintshire
- 10 **OVERVIEW & SCRUTINY ANNUAL REPORT** (Pages 185 - 224)  
To enable the Committee to consider the draft Overview & Scrutiny Annual Report for the 2012/13 municipal year.